

Thank you for choosing Life Care Consultants to deliver services at your site. To ensure things run smoothly and safely, we ask you to provide facilities and/or resources that are detailed below. Please talk to us to discuss options if any of these requirements are unclear or difficult to provide.

### Required for all services

|                              |  |
|------------------------------|--|
| <b>Cellphone</b>             | <ul style="list-style-type: none"> <li>• Cellphone reception onsite</li> </ul>   |
| <b>Onsite contact person</b> | <ul style="list-style-type: none"> <li>• Contactable by cellphone for duration of service</li> </ul>   |
|                              | <ul style="list-style-type: none"> <li>• Onsite 30 minutes prior to start time to induct trainer or health consultant onto the site.</li> <li>• Ensure trainer or health consultant is not left alone onsite, especially outside your normal site operating hours and between 6pm and 7am Monday to Saturday.</li> </ul> |
| <b>Bathroom facilities</b>   | <ul style="list-style-type: none"> <li>• Clean, private and hygienic toilet facilities/portaloos with toilet paper and hand washing or sanitising products available.</li> </ul>   |

### Specific requirements dependent on service being delivered

#### First Aid Training

|                    |  |
|--------------------|--|
| <b>Room Layout</b> | <ul style="list-style-type: none"> <li>• Set up in a "U" shape with enough chairs for the group</li> </ul>         |
|                    | <ul style="list-style-type: none"> <li>• Minimum empty floor space of 2 metres x 1.5 metres</li> </ul>             |
|                    | <ul style="list-style-type: none"> <li>• Clean floor area or mat for practising &amp; demonstrating CPR</li> </ul> |
|                    | <ul style="list-style-type: none"> <li>• Whiteboard</li> </ul>   |
|                    | <ul style="list-style-type: none"> <li>• Projector with HDMI input</li> </ul>                                      |
|                    | <ul style="list-style-type: none"> <li>• TV/Screen with HDMI input</li> </ul>                                      |
|                    | <ul style="list-style-type: none"> <li>• Audio/Speaker</li> </ul>  |

#### Health and Safety Training

|                    |  |
|--------------------|--|
| <b>Room Layout</b> | <ul style="list-style-type: none"> <li>• Whiteboard</li> </ul>                                     |
|                    | <ul style="list-style-type: none"> <li>• Projector with HDMI input</li> </ul>                      |
|                    | <ul style="list-style-type: none"> <li>• TV/Screen with HDMI input</li> </ul>                      |
|                    | <ul style="list-style-type: none"> <li>• Audio/Speaker</li> </ul>                                  |
|                    | <ul style="list-style-type: none"> <li>• A table and chair for each attendee to work at</li> </ul> |